

How to refer a file

Follow these easy steps:



Access form online

Visit [verisk.com/refer-a-file](https://www.verisk.com/refer-a-file) to get an application

[Refer Now](#)



Choose a method

You can e-mail, fax, mail or arrange a pickup from your office

Fill out and Submit form

Fax: 978-825-8121

On-site: Contact your local sales representative

E-mail: referrals@iso.com

Mail: 400 Riverpark Drive, Suite 400, North Reading, MA 01864

Information to include

Allocation Services (MSA/MCP/ EBMSA/Pre-MSA)

- Medical records for:
 - last two years of treatment
 - major surgeries
 - physician depositions
 - independent medical examinations (IMEs) and agreed medical evaluations (AMEs)
 - qualified medical evaluations (QMEs) and interest maintenance reserves (IMRs)
- Claims and payment history for the last two years of treatment recently dated
- Rx printout
 - recently dated or pharmacy bills for the last two years (include drug name, dosage, and frequency)
- Legal correspondence

Conditional Payment Analysis or Negotiation

- Complete referral form, including accepted/denied/disputed injuries as well as insurance type
- Since conditional payment issues are often claim-specific, one of our conditional payment compliance managers will contact you directly to discuss the claim

MSA Submission to the Centers for Medicare and Medicaid Services (CMS)

- All documents required for a Medicare Set-Aside (MSA)
- Executed CMS release
- Proposed settlement information:
 - total settlement amount inclusive of the MSA
 - method of funding the MSA account (lump sum or annuity)
 - method of administering the MSA account (self or professional)
- Contact us for Legal Zero requirements

For assistance or to request on-site copy and pickup service, contact our experienced referral staff

Monday through Friday, 8:30 a.m.–5:00 p.m. ET, at: 1-866-630-2772 ext.1